



# Bowls Alberta



## Event Head Umpire Duties

1. Ensure all rinks are measured:
  - a. All rinks are the same width
  - b. 21 m marks in both directions are accurate
  - c. Two meter marks must be visible at both ends of the rink
2. Ensure you have an officials kit and it is properly stocked and ready for use.
3. Serve as a member of the Emergency Event Committee that may need to deal with unique and unusual circumstances and delays of the tournament.
4. Receive requests to register coaches and record.
5. Complete the bowl and shoe inspection prior to the start of the tournament and distribute the bowls decals as applicable per championship. Submit records with Umpire Report.
6. Confirm that any bowling aides used in the event have been properly registered
7. Ensure all players adhere to the dress code. \*see Bowls Alberta Conditions of Play 2018  
If a team makes a complaint about a team's attire following the procedures listed in the Conditions of Play document.
8. Spot check player's shoes and bowls during the games.
9. Monitor play for foot faults and movement of players during play.
10. Help with all measures and disputes as requested and stay alert to all situations that may require your assistance.
11. Request the *Head Umpire report form* from the drawmaster and fully complete and sign this report at the completion of the event. If a major infraction as stated in the *Code of Conduct and Ethics Policy* connect with the BA President or Vice-President in charge of the Bowling Program as soon as possible.
12. Get expense claim forms from the drawmaster and ensure that you distribute these to all umpires that worked at least one draw.
13. Ensure that all expense forms from the umpires and your head umpire's report is given back to the drawmaster to be returned to the LBAA office.

\* A copy of the 2018 Conditions of Play is available online on the Bowls Alberta website, at each member club (hopefully on a bulletin board) and in the tournament box. All umpires are expected to become familiar with the document before performing officiating duties.